



Foresthill Fire Protection District

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www.foresthillfire.org

DISTRICT BOARD

CHRIS REAMS

PRESIDENT

KEVIN GREENE

VICE PRESIDENT

WALTER REED

DIRECTOR

RICHARD ARTHUR

DIRECTOR

TYLER HARKNESS

DIRECTOR

KIRK KUSHEN

FIRE CHIEF

Minutes of Regular Board of Directors Meeting

Thursday, March 8, 2018

Foresthill Fire Protection District Administration Office

24320 Main St.

Foresthill, CA 95631

Video: <https://vimeo.com/259761589>

President Chris Reams called the meeting to order at 6:01 p.m.

Directors in Attendance: Chris Reams, Walter Reed, Richard Arthur and Tyler Harkness. Kevin Greene arrived at 6:08 p.m.

Directors Absent: None

Staff in Attendance: Chief Kushen and Secretary Metz.

Approval of Agenda: Director Arthur made a motion to approve the agenda as presented. Director Reed seconds the motion. Motion carries.

Approval of previous Meeting Minutes:

- Director Arthur made a motion to approve the minutes of the February 8th Regular Meeting. Director Reed seconds the motion. Motion carries.

Approval of Financial Report:

- Total expense is at 70.15% with 66.6% of FY elapsed (through 2/28/18).
- Increased OT – 130.3% through 2/28/18
- We will get our 2nd Teeter Installment of property tax in April. (40%)
- Still waiting on quite a lot of Strike Team money. The State has been pretty good the last couple of years about wanting everything paid within the same fiscal year.
- Got a notice from GEMT that the auditor is NOT recommending any changes to our submission for 14/15.
- Everything else looks good.
- We'll need a Finance Committee meeting soon to begin the budgeting process.
- VP Greene made a motion to approve the February financials as presented. Director Arthur seconds the motion. Motion carries.

Fire Chief Operations Report:

- Slow uneventful month.
- Annual EMS Count & Times for 2017: 368 Ambulance Responses.
Average response times were 5 Mins 59 Seconds.

- Staffing: Lost 4 Paramedics to another agency. Current paramedic staffing is 3 (1 each 48 hr. shift). Likely losing another paramedic in approx. 60 days. Ongoing testing in progress for all positions. **No paramedic applicants.**
- Station 88 Closure was February 25th, 2018.
- Grants (in process)
 - AFG for Regional Prevention
 - SAFER for Staffing Augmentation
 - APCD for Apparatus Replacement
 - Regional SCBA Grant
 - AFG for Additional Equipment
 - Hose
 - Life Pack Monitor
 - Hose Tester
 - SCBA Masks
- Chief has given several media interviews regarding the closing of Station 88. He believes they were very effective.
- Chief Morris has offered to open CalFire Station 11 in approximately 1 week.

Action Items:

1. Approve making (2) Engineer and (3) Firefighter positions Full Time and Benefitted. Effective upon Local 3800 approval.
 - a. VP Greene asked if this includes the \$5/hour pay raise that was given to full time employees at the February board meeting.
 - i. President Reams stated that it does not. The agreement was that the LTE's and P/T staff would be given \$2/hour raises because when they are given benefits that is equivalent to an additional \$2/hour. Also, their compensated time off will be increased from 72 hours to 240 hours per year.
 - ii. VP Greene is concerned that the LTE's will not be receiving comparable hourly wages to the existing F/T employees. Why would the Union agree to this?
 - iii. Chief Kushen stated that he has already been in contact with the local Shop Steward and the Union President. They are both ok with this.
 - iv. VP Greene made a motion to create (2) full-time, benefitted Engineer positions and (3) full-time, benefitted Firefighter positions. The positions will be effective upon written approval from Local 3800. Director Reed seconds the motion. Motion carries.
2. Approve Policy #3-022, *Mandatory Duty Assignments*.
 - a. VP Greene made a motion to adopt Policy #3-022, Mandatory Duty Assignments as presented. Director Arthur seconds the motion. Motion carries.
3. Approve Policy #3-023, *Stand-by Policy*.
 - a. VP Greene doesn't want to pay someone tax payer dollars to sit at home.
 - b. Chief Kushen said he was trying to "*think outside of the box*" to come up with solutions to our staffing issues.

- c. VP Greene raised the question about whether or not an employee being paid to stay at home could make a claim against the District's workman's comp insurance if they are injured while on call.
 - i. Retired Chief, John Michelini stated that they are not eligible for workman's comp while at home "on call".
- d. President Reams asked how many staff members live within 15 minutes of Station 90.
 - i. BC Johnson reported that 4 live within 15 minutes of FS 90.
- e. Retired Chief, John Michelini suggested that a "*liberty infringement*" statement be added to the policy specifying that the on call employee must be in a position to report to work within 15 minutes of callback. This includes being compliant with all district policies pertaining to uniforms and alcohol/drug use.
- f. Director Arthur made a motion to adopt policy #3-023 with the "*liberty infringement*" information added. The policy will be re-visited in 3 months to determine if it's working and whether or not it needs revision. Director Reed seconds the motion. Motion carries.

Discussion Items:

1. Volunteer Recruitment Status.
 - a. Secretary Metz reported that there have been 0 applicants for Volunteer.
 - b. It was suggested that this be an "ongoing recruitment"
2. Backfill by local Firefighter's on their "off" days.
 - a. The Board will need to determine the pay rate for this type of position.
3. Consider and discuss a general tax measure to generate sustainable revenue in the FFPD.
 - a. The Finance Committee will meet on Friday, March 16th at 9:00 a.m. They will come up with an amount to recommend to the full Board at the April meeting.

Reports:

1. Finance Committee (Reams/Greene)
 - a. None
2. MOU Negotiations (Arthur/Harkness)
 - a. None
3. Long Range Plan Committee
 - a. None
4. Consolidation Process
 - a. President Reams reported that the report that was sent to the Board of Supervisors and that the 3 "major players" are in support of the plan. CalFire is opposed to the plan.
5. Firefighter's Association:
 - a. "Fill the Boot" was postponed in February due to inclement weather. It is re-scheduled for March.
 - b. The next event will be Easter.
6. Foresthill & Iowa Hill Fire Safe Council Report:
 - a. None
7. Director's Reports:
 - a. None

Correspondence:

- None

Old Business:

- None

Public Comment:

- Shonne Elgin
 - The Board meetings are not being attended well enough. Residents should show up to voice their opinions.
- Mike Durocher
 - Thanks to the FF and Board for the work they do. Will there be the possibility that if an alarm goes off that there won't be anyone to respond?
 - President Reams stated that "someone" will come. The response may come from Auburn, but they will be coming.
 - Will a tax measure be on the November ballot?
 - President Reams stated that most likely it will. The Board has not formally voted for it yet. The Finance Committee will meet and then make a recommendation to the full Board as to an amount that will be able to sustain the District.

Meeting adjourned by President Reams at 6:59 p.m.

NEXT REGULAR MEETING: THURSDAY, APRIL 12, 2018 6:00 P.M.

Respectfully Submitted:



Patrice Metz, Board Secretary